# Weekly Report Format

Class (Branch & Year):

Co-Ordinators:

Week:

Selected Criteria Matrix (Weekly Update)

|  |  |  |
| --- | --- | --- |
|  | Factors in Focus | Update |
| Goal 1 |  |  |
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| Goal 2 |  |  |
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| Goal 3 |  |  |
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Proofs (Photos or any attachments Reference)

This week’s Challenges/ Issues

Why You Did What You Did?